

Music City Center – Exhibit Hall B

Nashville, TN

October 14 – 16, 2018



Schedule at a Glance & Exhibit Space Information

EXHIBITOR INSTALLATION:

Friday, October 12	10:00am – 5:00pm
Saturday, October 13	9:00am – 3:00pm
Sunday, October 14	8:00am – 12:00pm

All exhibits must be fully operational by 12:00pm, Sunday, October 14th. After this hour no installation work will be permitted without special permission from Exhibit Management.

REGISTRATION HOURS:

Sunday, October 14	12:00pm – 6:00pm
Monday, October 15	7:00am – 4:30pm
Tuesday, October 16	7:00am – 4:30pm

CONFERENCE SCHEDULE:

Sunday, October 14 – Workshops and Welcome Sessions - <i>Exhibitors Welcome</i>	1:00pm – 4:00pm
Monday, October 15	8:00am – 11:00am & 2:00pm – 4:30pm
Tuesday, October 16	8:30am – 11:00am & 2:00pm – 4:30pm

EXHIBIT HOURS:

Sunday, October 14 - <i>Networking Party</i>	4:00pm – 6:00pm
Monday, October 15	11:00am – 2:00pm
<i>Lunch in exhibit Hall</i>	11:00am- 1:30pm
Tuesday, October 16	11:00am – 2:00pm
<i>Lunch in exhibit hall</i>	11:00am – 1:30pm

EXHIBITOR DISMANTLE:

Tuesday, October 16	2:00pm – 8:00pm
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REMOVAL OF EXHIBITS:

All freight not called for by 6:00pm, Tuesday, October 16th will be shipped by a carrier selected by the official drayage contractor at exhibitor's expense.

THE EXHIBIT HALL MUST BE CLEARED BY 8:00PM Tuesday, October 16th!



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EXHIBIT SPACE RENTAL:

Exhibit Space Rental Includes:

- In-line space will have a standard 8' back-wall made of blue and white drapery panels and 3' blue side rails.
- 7" x 44" Company Identification Sign
- 3 - Exhibitor Badge Registrations (for personnel that will be working your exhibit space)
- 1 – Exhibitor Conference Pass (all access)
- Complimentary Event Directory Listing (must be submitted by deadline)
- 24 Hour Exhibit Hall Perimeter Security
- Post-Event Registrant Mailing List

Note: Carpet and electrical services are **not** included in the space rental. You are required to cover the exhibit floor space with carpet or some other type of floor covering. You may provide your own or rent from the General Contractor. The aisle carpet will be tuxedo.

Check Your Exhibit Space Location:

The exhibit floor plan is constantly changing based on sales activity, changes in exhibit space size, etc., so you are encouraged to occasionally review the plan. It is the Exhibitor's responsibility to monitor the online floor plan. If an exhibit space location opens that you would prefer, or if a competitor has chosen a location near you, please contact your Account Executive.

Link to the online floor plan:

<http://www.rocexhibitions.com/floorplans/18cfs/efx.html#floorplan>